

**Annual Report
and
Statement of Financial Activities
of the
Parochial Church Council**

**St Michael and All Angels Church,
Galleywood**

for the year ended 31st December 2020

Incumbent:
Rev. David Cattle

Charity Registration Number 1132183

Independent Examiner:
Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

CONTENTS

Page 3	Legal and Administrative Information
Page 4	Independent Examiners Report to the Trustees
Page 5 to 9	Review of the Year
Page 10	Statement of Financial Activities
Page 11	Balance Sheet
Pages 12 to 19	Notes to the Financial Statements

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

LEGAL AND ADMINISTRATIVE INFORMATION

PAROCHIAL NAME	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL, GALLEYWOOD COMMON
CORRESPONDENCE ADDRESS	Ms Sue Metcalfe PCC Secretary c/o The Vicarage, 450 Beehive Lane, Galleywood, Chelmsford Essex CM2 8RN
PCC MEMBERS OF THE CHURCH	
INCUMBENT	Rev. David Cattle
ASSISTANT PRIESTS	Rev. Gemma Fraser Rev. Stephanie Gillingham
LICENSED LAY MINISTER	Mr Travers Harpur
CHURCHWARDENS	Mrs Anne Gardner Mrs Anne Pepper
DEPUTY CHURCHWARDENS	Mr John Robertson Mr Paul Wehren
DEANERY SYNOD	Ms Sue Metcalfe (PCC Secretary) Ms Beryl Moss
ELECTED MEMBERS	Mrs Clare Broome Mrs Janella Coates Mr Colin Dawson (Lay Chair & Treasurer) Mrs Jane Dougan Mrs Karen Robertson Mr David Stephenson Ms Stephanie Troop Mr Michael Tucker
CHARITY NUMBER	1132183
OBJECTS	Promoting in the ecclesiastical parish the whole mission of the church.
PRIMARY BANKERS	Barclays Bank plc 2 High Street, Chelmsford, Essex CM1 1BG
INDEPENDENT EXAMINER	K Gomes MAAT Independent Examiners Ltd. Unit 2, The Broadbridge Business Centre, Delling Lane, Bosham, PO18 8NF

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS
ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD
FOR THE YEAR ENDED 31st DECEMBER 2020**

This report on the financial statements of the PCC for the year ended 31st December 2020, which are set out on the following pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations') and s.145 of the Charities Act 2011 (The Act').

Respective Responsibilities of the PCC and the Examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulations and section 144(2) of the Charities Act 2011 does not apply. It is my responsibility to issue this report on those financial statements accounts in accordance with the terms of the Regulations.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 (5) (b) of the Act and to be found in the Church Guidance, 2006 edition, issued from the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kim Gomes MAAT
Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF



Date: 6 April 21

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2020

Aims and objectives

St Michael's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend David Cattle, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church building and grounds.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. During 2020, the PCC has met every two months. Due to the Covid-19 pandemic (see below), the PCC has met on the internet using the platform "Zoom" since March.

St Michael's aims to be a church of teams, covering everything from bell-ringing (led by Chris Moles) to the choir (led by Janette Gibson and Ruth Collin) to the welcome team (led by Martin and Veryan Wilson). Each team has its own leader who reports to the incumbent and the PCC. The main strategic teams are as follows:

Clergy team: The clergy team consists of the incumbent, Revd. David Cattle, and two Associate Ministers who are also incumbents elsewhere in our Mission and Ministry Unit – Reverends Stephanie Gillingham and Gemma Fraser.

The churchwardens' team: The two churchwardens, Anne Pepper and Anne Gardner, have legal responsibilities by virtue of their office. Paul Wehren and John Robertson are deputy churchwardens.

Ministry leadership team (MLT): The MLT meets monthly, and has delegated responsibility for mission, ministry and worship. It consists of the incumbent, our two Licensed Lay Ministers (LLMs) (Travers Harpur and Fiona Selden), our Authorised Pastoral Assistant (Karen Robertson), and our Authorised Evangelism Enabler (Sue Kitson).

Worship planning team: This team meets every two months to plan and prepare service themes, readings, preaching series, and rotas for leading, preaching and praying. It consists of the incumbent, our two LLMs, and our three Authorised Local Preachers (ALPs) (Chris Selden, Jane Harpur, and Geoff Windus, who was made an ALP in December 2020).

Staff team: The Church employs a part-time Children and Youth Worker, Ellen Morrison, who works under the supervision of the incumbent.

Wider Church structures

St Michael's is part of the South West Chelmsford Churches (SWCC) Mission and Ministry Unit (MMU), along with the parishes of Moulsham: St Luke, St John, Moulsham, and Widford, The MMU incumbents meet regularly, along with the two curates in the MMU (Revds Andy Brown and Suzanne McAllister) for support, prayer and business, and the churches in the MMU hold joint services and other events. The Lynchpins group consists of representatives of all of the churches in the MMU, and plans MMU-wide services and events. St Michael's representatives are the incumbent, Karen Robertson, Anne Pepper and David Jones. The MMU is part of the Chelmsford South Deanery.

Safeguarding

St Michael's PCC has adopted the Safeguarding Policy of the Church of England to create and maintain a safe and caring place for all. The PCC has appointed Janella Coates as Parish Safeguarding representative.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2020

Vision and strategy at the beginning of the year

St Michael's vision prayer is "Jesus, teach us all to love." The following four priorities for Advent Sunday 2019 to Christ the King 2020 were decided by the PCC and MLT at a Retreat Day in October 2019:

1. **Renew Sunday worship:** Renew the structure of the 10am Sunday service by (a) dropping the language of "rolling worship", together with its associated strapline "come when you can and leave when you like"; and (b) trialling the removal of the breakfast break, to make one continuous service.
2. **Develop a strategy for homegroups:** (a) Promote homegroups across the church and encourage people to join one (including those who are new to the church), (b) provide support for homegroup leaders, (c) strengthen the connection between homegroups and the rest of the church, and (d) ensure accountability for homegroups and their leaders to the vicar and the PCC.
3. **Respond to the Quinquennial Report:** Act on the 2019 Quinquennial Report, together with any necessary fundraising.
4. **Renew stewardship:** Renew our regular giving and our volunteering, through some kind of stewardship campaign.

Worship and discipleship

At the start of the year, Priority 1 was implemented. The language of "rolling worship" was dropped, and the breakfast break was removed from the service. There were plans to canvass opinion from the congregation about these changes, when the Covid-19 pandemic struck.

2020 was dominated by the Covid-19 pandemic, which began to affect the UK in March. Two national lockdowns were imposed by the Government during the year, and restrictions were in place for public worship for the rest of the year (e.g., mandatory face coverings, a ban on singing, and social distancing).

The first lockdown began in March, and public worship was not allowed in churches. All of our worship moved on-line as we began to live-stream services on our Facebook page. The pattern was: 9.30am St Michael's Live-stream for Kids! led by Ellen Morrison from her home, and 10am Service of the Word (with Holy Communion every second Sunday) led by our three households who are authorised to lead and preach – the Selden household, the Harpur household, and the incumbent. We also had a live-streamed Morning Prayer on Tuesday mornings and Holy Communion on Thursday mornings from the vicarage, both at 9.30am (these mid-week services continued for the rest of the year).

In June, as allowed by the Government, we opened the building for private prayer, and in July for public worship, funerals and weddings. We continued live-streaming our Sunday services from our homes, and added an extra Holy Communion service in the Church building at 11.30am.

In October, we stopped live-streaming worship from our homes, and began to live-stream worship from inside the Church building, using the new internet connection and Wi-Fi. The pattern became 8.30am BCP Holy Communion (not live-streamed), and 10am Service of the Word, with Holy Communion every second Sunday (live-streamed). The 10am service included an all-age talk by Ellen Morrison or one of our preachers.

This pattern continued until Christmas, when numbers of Covid-19 cases in our area increased dramatically. The Christmas services were mainly live-streamed (only the Midnight Communion had a congregation present), and on the Sunday after Christmas the only service was live-streamed. (In January 2021, another lock-down was imposed by the Government. Churches were legally allowed to remain open for public worship, but St Michael's PCC decided it was safer to close. This decision was vindicated by later advice from both the Diocese and the local authorities that churches should be closed. We reverted to our lockdown pattern of 9.30am and 10am, both live-streamed.)

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2020

Regarding Priority 2, the homegroup leaders began to meet to discuss how homegroups could be better resourced and promoted, and this will be taken further when the pandemic starts to ease. See below for an update on Priorities 3 and 4.

Activities

The PCC is committed to enabling the preaching of the Gospel to our community, so that as many people as possible will become followers of Jesus. It is also committed to serving our community in the name of Jesus. The PCC maintains an overview of everything that the church is and does.

The 2020 Electoral Roll contained 126 people, 72 of whom were resident in the parish, and 54 non-resident.

Here are our main activities, and how they were affected by the Covid-19 pandemic:

Make Lunch: This is a nation-wide initiative to provide a meal for every child (and their family), who would qualify for free school meals, in school holidays. This is led by Sue Kitson. The nature of the project has changed during the Covid-19 pandemic. The team put together packs of ingredients, recipes and toys, which have been collected from a distribution point at the entrance to St Michael's Junior School.

Inform Galleywood: This project seeks to point people towards the advice they might need, for example in completing benefit forms. This is led by Steve Mack.

Messy Church: At the beginning of the year, Messy Church happened once every month, and was run by a team of Carina Cheesman, Beryl Waymont and Jenny Pearshouse, with assistance from Revd David Cattle and Ellen Morrison. This ministry closed completely due to the Covid-19 pandemic. There are plans to re-start it when the pandemic starts to ease.

Friendship+: This is a group for pre-school children and their parents/carers. It takes place weekly in term time, and is run at the Keene Hall. It is led by Carole Evans. This ministry has stopped completely due to the Covid-19 pandemic, since it was felt that it could not be done safely.

Children's work: On Sunday mornings, we have a group for Primary aged children called "Sonlight" and a group for teenagers called "Mega". These are led by Clare Broome and Ellen Morrison, respectively. This worked stopped completely when the Church building was closed for public worship. Sonlight did briefly restart again until the second wave caused a stop.

Youth work: We run a group for ages 11-14 twice each month called "Upwards", and a group for ages 14-18 once a month called "Older Youth". This work is led by Ellen Morrison. During the Covid-19 pandemic, this work took place partly on-line and partly in person, depending on the restrictions in place at the time.

Schools work: The church provides Foundation Governors for St Michael's CE (VA) Junior School. The incumbent leads assemblies and special services, teaches RE lessons, has lunch with the children and meets with teachers most weeks, and meets regularly with the Head and the Chair of Governors. Ellen Morrison leads assemblies and runs a lunch-time Bible study club for Year 6 called "Fusion". This work has had to be scaled back due to the pandemic, but the incumbent and Ellen Morrison continued to send in assembly plans and videos, which were used in classrooms on Monday mornings. The incumbent and Ellen Morrison also lead assemblies and special services for Galleywood Infant School, and Ellen leads a weekly lunch-time club called "Oasis". Again, this had to be scaled back in 2020. Ellen also works with children at Thriftwood School, and work will pick up again when the pandemic starts to ease.

Pastoral care: The Pastoral Care team visit the sick, housebound or bereaved in our community. Less visiting has been possible in 2020 due to the Covid-19 pandemic. In response, an expanded team has kept in contact with many people by telephone. All led by Karen Robertson.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2020

Wednesday Fellowship: This is a group for older people in our community, many of whom have suffered a bereavement, and usually takes place once a month. It is led by Sally Bevan. The group stopped meeting at the start of the pandemic in March 2020. There are plans to re-start this group once we feel it is safe to do so.

Occasional offices: In 2020, the number of weddings, baptisms and confirmations was dramatically affected by the Covid-19 crisis – we had 2 weddings, 2 baptisms and no confirmations. In addition, there were 7 services held in the Church building, 19 burials in our Churchyard (full burials and ashes), 10 funeral services at the Crematorium, and 2 committals only at the Crematorium.

Marriage support: The incumbent and Fiona Selden led a Marriage Day in May 2019. Sadly, this had to be cancelled in 2020. We plan to run this day again when we are able.

Church at Car Boot Sale: Church members take part in this initiative, in which local churches get together to offer coffee, chat and prayer at a car boot sale in Boreham. This is led by Martin Wilson. The project has not run at all during 2020 due to the pandemic. The boot sale itself did happen in the summer months, but the Church at Car Boot Sale committee felt that it was safer not to be involved. Some members, including our incumbent, prayer-walked around the boot sale to seek guidance for the future. Discussions are on-going.

Churchyard: A team of volunteers (overseen by the churchwardens), maintains the churchyard for the benefit of the local community. Pam Bullman led this team as our Sexton for a large part of the year. Towards the end of the year, Pam stepped down, and Anne Pepper took on this role.

During the year, Anne Pepper organised for more grave space to be created on the north side of the churchyard by having the undergrowth cleared.

Grounds: The area of Church-owned ground near the Eagle Crossroads is being cleared by The Environment Group (TEG) to make a usable space.

Mission support: St Michael's gives away 10% of its planned giving. In 2020, we supported the Bible Society, Christian Witness to Israel, Overseas Missionary Fellowship, Made for More, 1000 Hills Community in South Africa, our sister church in Piotrkow, Poland, Crosslinks, St Michael's Junior School (purchasing Bibles for the children), CPAS (our Patron), Leprosy Mission, Church at Car Boot Sale, SASRA. The Mission Team is led by Jane Harpur.

St Michael's PCC would like to thank the many volunteers who work so hard for the church.

Plans for the future

Regarding Priority 3 (see above), during 2021 we plan to address three major repairs to the building: the tiles on the north roof, the cracks in the bell tower, and the sagging floor in the sanctuary. These will require a major building project and fund-raising campaign. Regarding Priority 4, it was decided that 2021 would be a better year for Stewardship Campaign.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR
FOR THE YEAR ENDED 31st DECEMBER 2020

In addition, at the Retreat Day in October 2020 (via Zoom) the PCC and MLT decided that these would be our priorities as the country and the Church emerge from the pandemic:

1. **Church:** Recognizing that the Church family (i.e., not necessarily the building or the service) is the place where people most explicitly meet with God.
2. **Sunday service:** Being thought of as the link between groups that help people to engage with Church and help them to feel that they might belong to Church (e.g., graveyard working party, Friendship+ and Make Lunch) and groups that help people to become disciples (e.g., homegroups, listening prayer).
3. **Discipleship:** A focus on homegroups; helping people to know what it really means to be a Christian.
4. **Relationships:** Coming together to build relationships; more informal than organised; making the effort to meet up and chat; the importance of individual, informal relationships; encourage talking about relationship with God (normalise God-talk); sharing faith stories; always open and inclusive.
5. **Volunteering:** Every member serving; the Church should be more like a battleship (where everyone is crew) than a cruise ship (where a small crew serves everyone else); we all have unique, God-given gifts to use in the service of the Church community and the wider community.
6. **Families:** An emphasis on families.
7. **Listening prayer:** An increased focus on silence and listening to God in prayer.
8. **Continued live-streaming:** To keep our reach as wide as possible; and for those who can't come to Church for whatever reason.

Approved by the Trustees on 30/3/21

Signed on their behalf by Trustee..... 

Printed Name: COLIN DAWSON

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2020**

	Notes	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
		£	£	£	£
INCOMING RESOURCES					
Donations & Legacies	3a	105,263	20	105,283	131,890
Activities for Generating Funds	3b	493	-	493	1,478
Income from Investments	3c	122	-	122	217
Income from Charitable Activities	3d	7,815	-	7,815	8,274
Other Income	3e	-	-	-	2,500
TOTAL INCOMING RESOURCES		113,693	20	113,713	144,359
RESOURCES USED					
Cost of Charitable Activities	4a	112,914	6,191	119,105	127,618
Governance Costs	4b	780	-	780	616
TOTAL RESOURCES USED		113,694	6,191	119,885	128,234
NET INCOMING RESOURCES		(1)	(6,171)	(6,172)	16,125
NET MOVEMENT IN FUNDS		(1)	(6,171)	(6,172)	16,125
Balances Brought Forward		55,949	10,865	66,814	50,689
Transfer Between Funds		-	-	-	-
TOTAL FUNDS CARRIED FORWARD.		55,948	4,694	60,642	66,814

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

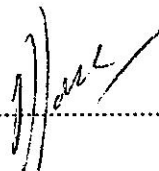
The notes on pages 10 to 16 form part of these financial statements.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**BALANCE SHEET
AS AT 31st DECEMBER 2020**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019
Fixed Assets					
Tangible Assets	2	-	-	-	-
Current Assets					
Debtors & Prepayments	7	2,739	-	2,739	4,945
Cash at Bank and in Hand	6	54,386	4,809	59,195	63,857
Total Current Assets		57,125	4,809	61,934	68,802
Creditors: Due Within One Year	8	1,177	115	1,292	1,988
NET CURRENT ASSETS		55,948	4,694	60,642	66,814
TOTAL ASSETS Less Current Liabilities		55,948	4,694	60,642	66,814
Creditors: Due in More Than One Year	9	-	-	-	-
NET ASSETS		55,948	4,694	60,642	66,814
Funds of the Charity					
Unrestricted Funds		55,948		55,948	55,949
Restricted Funds	5		4,694	4,694	10,865
		55,948	4,694	60,642	66,814

Approved by the Trustees on 30/3/21 and

Signed on their behalf by  Colin Dawson, Trustee

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020

1. ACCOUNTING POLICIES

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions/ assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trusts or endowments which may be extended only on those restricted objects provided in the terms of the trust or the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted Funds are general funds, which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving/ collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over or when awarded/ if that award creates a binding obligation on the PCC. The diocesan quota or parish share is accounted for when due. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for Gross.

Fixed Assets

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011

No Value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31st December

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2020**

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Changes in Accounting policies and previous accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Basis of preparation:

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP2015). The charity meets the definition of a public benefit entity under FRS102. No restatement was required in making the transition to FRS102. The date of transition was 1st January 2015.

2. TANGIBLE FIXED ASSETS

a) The Church of St Michael and All Angels, Galleywood

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

The value of The Church of St Michael and All Angels, Galleywood (Building and Contents) at 31st December 2020 is £11,590,000.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2020

3. INCOMING RESOURCES	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
a) Donations & Legacies				
Collections	3,380	-	3,380	5,905
Gifts & Donations	13,402	20	13,422	17,095
Gift Aid Donations	65,530	-	65,530	86,059
Gift Aid Tax Recoverable	15,751	-	15,751	22,831
Legacies	7,200	-	7,200	-
	<u>105,263</u>	<u>20</u>	<u>105,283</u>	<u>131,890</u>
b) Activities for Generating Funds				
Fundraising Events	-	-	-	171
Room Hire	113	-	113	695
Other Generated Funds	380	-	380	612
	<u>493</u>	<u>-</u>	<u>493</u>	<u>1,478</u>
c) Investment Income				
Bank Interest	122	-	122	217
	<u>122</u>	<u>-</u>	<u>122</u>	<u>217</u>
d) Charitable Activities				
Statutory Fees (Weddings, Funerals)	7,815	-	7,815	8,274
	<u>7,815</u>	<u>-</u>	<u>7,815</u>	<u>8,274</u>
e) Other Incoming Resources				
Utility Refund	-	-	-	2,500
	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,500</u>

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2020**

4. RESOURCES EXPENDED	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
a) Cost of Charitable Activities				
Church Running & Maintenance	10,414	-	10,414	11,628
Churchyard Running Costs	7,881	1,356	9,237	9,181
Diocesan Parish Share	70,846	-	70,846	69,457
Family Hour/Sonlight/Youth	851	-	851	1,887
Major Repairs	5,490	-	5,490	3,720
Missionary & Charitable Giving	10,693	-	10,693	12,803
Organist Fees	70	-	70	35
Ministry Costs	2,845	-	2,845	3,846
Printing, Stationery & Postage	947	-	947	882
Service Costs	273	-	273	4,314
Sundry Expenses	38	-	38	151
Youth Worker Wages	2,500	4,835	7,335	4,318
Parish Administrator - Wages	-	-	-	5,000
Inform Galleywood - Wages	-	-	-	292
Bank Charges	66	-	66	104
	112,914	6,191	119,105	127,618
b) Governance Costs				
Independent Examiners Fees	780	-	780	616
	780	-	780	616

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2020**

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR

	Balance 01-Jan-20	Income	Expenditure	Transfers	Balance 31-Dec-20
	£	£	£	£	£
Layzell/Bruce Legacies	1,356	-	1,356	-	-
Children's worker	7,369	-	4,835	-	2,534
Race Runners & Galleywood Children	1,350	20	-	-	1,370
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	10,865	20	6,191	-	4,694

PREVIOUS FINANCIAL YEAR

	Balance 01-Jan-19	Income	Expenditure	Transfers	Balance 31-Dec-19
	£	£	£	£	£
Layzell/Bruce Legacies	1,356	-	-	-	1,356
Children's worker	9,187	-	1,818	-	7,369
Race Runners & Galleywood Children	1,414	20	84	-	1,350
Inform Galleywood	292	-	292	-	-
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	830	320	749	-	401
	13,468	340	2,943	-	10,865

Layzell/Bruce Legacies – funds used in certain areas of the churchyard.

Children's worker – funds donated to pay for a children's worker

Racerunners & Galleywood Children – funds used for outreach to Children in the Parish.

Inform Galleywood – funds for a project in liaison with Citizens Advice Bureau providing supported information for debt, budgeting, benefits and form-filling (fund exhausted in 2019).

Wednesday Fellowship – funds used to pay for a "social club" for those over 50 years of age.

Youth Group Events - funds raised to provide financial support for youth to attend events.

The Restricted Funds held are represented by the Charity's cash reserves and are to be expended as specified above.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2020**

6. CASH AT BANK AND IN HAND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-20 £	Total 31-Dec-19 £
Cash at Bank and in Hand	54,386	4,809	59,195	63,857
	<u>54,386</u>	<u>4,809</u>	<u>59,195</u>	<u>63,857</u>

7. DEBTORS AND PREPAYMENTS

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-20 £	Total 31 Dec 19 £
Gift Aid Tax Recoverable	1,764	-	1,764	3,971
Sundry Debtors	975	-	975	974
	<u>2,739</u>	<u>-</u>	<u>2,739</u>	<u>4,945</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-20 £	Total 31-Dec-19 £
Independent Examiner's Fees	600	-	600	600
Sundry Creditors	577	115	692	1,388
	<u>1,177</u>	<u>115</u>	<u>1,292</u>	<u>1,988</u>

9. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The Charity held no long-term liabilities during this or the previous financial year.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2020**

10. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-20 £	Total 31-Dec-19 £
Fixed Assets ad Investments	-	-	-	-
Current Assets	55,948	4,694	60,642	66,814
Liabilities (due in more than one year)	-	-	-	-
	<u>55,948</u>	<u>4,694</u>	<u>60,642</u>	<u>66,814</u>

11. STAFF COSTS AND NUMBERS

	2020 £	2019 £
Gross Wages and Salaries	7,335	9,609
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	<u>7,335</u>	<u>9,609</u>

Employees who were engaged in each of the following activities:

	2020	2019
Activities in furtherance of organisation's objectives	1	3

The organisation operates a PAYE scheme to pay all employed members of staff. No staff received emoluments in excess of £60,000. (2019: None)

12. PAYMENTS TO PCC MEMBERS

	2020	2019
Number of Trustees who were paid expenses	4	4
Total Amount paid.	<u>3,735</u>	<u>6,189</u>

Expenses were paid to Vicar, one Church Warden and two elected PCC members to reimburse costs incurred in relation to their work for the church, such as travel, printing, stationary, telephone costs. No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or person connected with them.

13. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

14. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

15. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.